



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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MEMORANDUM

TO: Mayor and Town Council

FROM: Daniel E. Taber, Town Manager

DATE: January 1, 2013

RE: Town Manager's Report – December 2012

During the month of December, Town Staff completed their efforts at finalizing the Capital Improvement Plan (CIP) and it has been submitted to the Planning Commission and Town Council for discussion, public hearing and a work session in January. It is anticipated that the CIP will be approved by Town Council in February in order to incorporate it in the FY 14 Town of Dumfries Budget. Once the CIP was finalized, staff continued with discussions and recommendations on the mid-year budget review that will be discussed at the January work session.

Ginn Park Project

Despite the cold weather in December, residents have continued to utilize the basketball court at Ginn Park on an almost daily basis, despite the fact that the court striping has yet to be completed. The Ginn Park Committee continues to meet and discuss a variety of issues that will continue to shape the development of the park site in years to come.

Potomac Landfill

On December 4th staff met with Landfill personnel to discuss their future plans in light of the recent finalization of the Consent Agreement with the Virginia Department of Environmental Quality. The landfill has expressed their desire to seek approval for a vertical expansion in exchange for a guaranteed closure date, an agreement to give up their right to any horizontal expansion that is currently allowed for in a Prince William County Circuit Court Stipulation Order, and other agreements yet to be determined. At the present time Town Staff feels that if an agreement is reached to allow vertical expansion, it should be documented through a conditional use permit process.

The Town has asked for some exhibits to be provided by the landfill as well as responses to certain questions that have been raised by the Town. It is anticipated that their responses will be provided in early January,

In addition, Potomac Landfill has replied to a letter sent regarding issues that were discovered during an October 23, 2012 Erosion and Sediment Control Inspection and with one exception, all of the required actions have been completed. It is anticipated that the final requirement for an updated Erosion and Sediment Control Plan will be completed by mid-January 2013.

First Town Center Project

Town Staff and I met with the developer and his architect on December 19, 2012 and we were presented with a new concept design that has considerable changes from the design concept that was originally submitted. Staff will be preparing an initial response and comment this week, but the issue of the developer having control over all of the properties required to build the project is still unresolved. As I mentioned in the past, the Town will not be investing any significant staff time in the future until the property control issue has been resolved.

December Town Events

During the month of December, the Town sponsored the *Christmas Tree Lighting* event, the *Holiday Parade*, and the *Christmas in Dumfries* program where police officers and volunteers helped needy children shop for Christmas gifts at Wal-Mart that were paid for by generous citizens and businesses in and around Dumfries. All three events were very successful and highlighted the holiday spirit that was very evident within the Town.

VML Finance Seminar

On November 6, 2012, the Town Treasurer and I attended the annual VML Finance Seminar in Richmond where presentations were made on the then pending Fiscal Cliff issue, and state budget concerns. It was generally noted that unresolved issues at the Federal level will continue to have potentially negative effects on state and local government's FY-14 budgets.

Williamstown HOA Meeting

As you know, on December 12, 2012, the Town Council, staff, and I met with representatives of the Williamstown HOA to discuss various issues that were of concern to them. All of the issues were addressed during the meeting with staff being tasked with following up on those issues and providing feedback to the HOA.

VDOT Hot Lane Project

Staff and I met with VDOT representatives to discuss storm water concerns along Mine Road related to the construction of the I-95 hot lanes project. We are satisfied that the storm water run-off will actually decrease in the Mine Road area once construction on I-95 is completed.

Other Various Town Manager Activities for December

- Daily Administrative Responsibilities
- Staff Meetings
- Regular Council Meeting
- Briefings and Meetings with Town Attorney On Several Issues
- Individual Meetings with Staff
- Individual Meetings and Telephone Conversations with Council Members
- Individual Meetings and Conversations with Citizens
- Meetings with County Elected Officials and Staff
- Various Committee Meetings
- Personnel Related Meetings

Other Various Town Manager Activities for December (continued)

- Weekly Drive-Through of the Town
- Senior Citizen Christmas Luncheon
- Informational Meeting with Representatives of the Potomac Shores Development

Should you have any questions or concerns, please contact me.